

2009 Winter Service Request Form

Please read and complete the following 2009 Winter Service Request Form and return to us by **September 30**, 2009. Timely receipt of these forms help us plan our winterizing procedures, inventory, and scheduling of haul outs. Forms returned late could incur overtime charges and/or damage from freezing weather. Boats are not hauled or launched according to when the forms are received, but we will attempt to meet your requested out/in dates depending on the weather and scheduling.

All boats need to be properly winterized. **Due to fire hazards, we cannot allow the use of electric heaters or appliances to keep your boat from freezing.** If you plan to winterize your own boat you **must** use **non-toxic propylene glycol antifreeze** in all systems except in the closed cooling (FWC) side of your engine where you will need to use ethylene glycol antifreeze (Yanmar recommends Dex-Cool).

In trying to maintain a clean harbor, we have adopted a strict rule of **"No Dumping"**. (This includes **ethylene glycol antifreeze, garbage, waste, diesel fuel, gas or oil.**) We accept old diesel and oil at \$.34 per quart and ethylene glycol antifreeze at \$3.70 a gallon. Our **waste pump-out system is free to our customers** and available 24 hours a day, except during the winter months when the system is winterized.

If you use a **tarp or cover**, be sure it is properly secured. A floppy tarp in high wind can do considerable damage to your boat. **Make sure your dock lines are in good condition and not chafed.** Replacing old dock lines is much cheaper than repairing your or your neighbor's boat.

Don't forget to and pump out & flush your holding tank and top off your fuel tank before winter arrives! Also, **don't forget to unplug your shore power cord from the dock when you leave your boat.**

For better response time, we prefer that all service correspondence be submitted by email when possible. Send questions about scheduling, the winter service request form or requests for any additional services needed on your boat to our service manager, Chris Harwood at Service@lighthouselanding.com We check our email messages often and will respond promptly. Our fax number is (270) 362-4107.

If you do not have internet access or prefer speaking to someone in service, call (270) 362-8201 between 8:30AM and 5:00PM, Monday-Friday and ask for Chris. If Chris is not available leave your name and phone # where you can be reached and a brief description of your problem and he will return your call as soon as possible. **Our Service Department is closed Saturday and Sunday.**

Thank you for your prompt attention in returning this form. We appreciate your business and hope to see you sailing this fall.

Operating hours: Daily 8:30AM to 5:00PM, **(Closed Sundays- November 1st to March 31st).** For emergencies call **911**. For problems after hours call Marty and Brenda-owners (270) 395-8274, Robin-Rental manager (270) 395-8256, Chris-Service manager (270) 362-4032 or Emily-Office manager (270) 205-7725.

Any outside labor must conform to EPA regulations, have \$1 million of liability insurance, have worker's compensation and must check in at our office between 8:30AM and 5:00PM before they start work.

2009 Winter Service Request Form

**Lighthouse Landing
P.O. Box 129
Grand Rivers, KY 42045**

Name and Address:

(Please print)

Daytime Phone #:

Email Address:

Boat Size/Make/Year:

Marina Pier/Slip #:

Boat Comb #:

Key Location:

Motor Lock Key Location:

Trailer Lock/Key Location:

Please mark X in the box for the service needed

- WINTERIZE COMPLETE BOAT @ \$60.00/per hour + materials:** Includes winterizing engine, head and holding tank, fresh water system, change oil and filter, change fuel filters, change coolant (if needed), check/change transmission fluid, and add fuel stabilizer to tank. We use non-toxic Propylene glycol antifreeze in all systems except closed cooling systems.
- PREFERRED HAUL AND/OR WINTERIZE DATE:** _____
- PREFERRED LAUNCH DATE:** _____
- WINTER HAUL OUT/SPRING LAUNCH @ \$12.00/foot.** An additional **\$60.00** is added for cradle transportation, leveling and proper winter bunking. Bottom painting is recommended for boats hauled out for the winter.
- RENT CRADLE**
- OWN CRADLE** **LOCATION OF CRADLE** _____
- OWN TRAILER** **LOCATION OF TRAILER** _____
- BOTTOM PAINTING ONLY @ \$19.50/per foot + materials:** Includes preparation, cleaning and 2 coats of paint including cradle pad marks and centerboards. Removal of old paint is available for an additional charge.
- ADDITIONAL WORK:** _____

Customer Signature: _____

This form is available on our website www.lighthouselanding.com . Click on the "Service" icon. Mail this form to the address above or send by fax to (270) 362-4107